

STAT

Approved For Release 2009/04/14 : CIA-RDP85-01218R000100030001-4

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APRIL 1963

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY/DATE: 1215 -- Friday, 29 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: Mr. FitzwaterPLACE: DCI D.R. XX EDR _____ OTHER: _____GUEST LIST: Mr. Fitzwater
Mr. Michael Botwinik, guest of honorTOTAL: 9MENU: Tomato Juice
Baked Breast of Chicken
Vegetable
Tossed Green Salad

White Wine with lunch

Coffee/Tea

Sherbet*Table checked*
JB

Mr. Botwinik

DINING ROOM EVENTS
CHECKLISTTime/Date of Event: 1215 - Friday, 29 April 1983Event: Breakfast Luncheon XX Dinner Other Place: DCI D.R. XX Executive Dining Room Other Host: DCI DDCI ExDir Other Harry Fitzwater, DDAIn Honor Of: Guests from Corcoran GalleryTotal Number of Attendees: 6-8Sponsoring Component: DDA Charge To: 16139

STAT

Contact: Karen, O/DDA Room 7D 24 Ext: Date Reservation Made: 7 April 1983 By: BLP

STAT

PB Officer
29 APR 1983 4/7

ILLEGIB

EDR and Advised: 8 April 83 Date Place Cards Orderd Received Date To EDR Date Menu:
Prepared 25 Apr Date Distributed to Date

STAT

STAT

* change in seating chart to EDR,
27 April

STAT

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DINING ROOM EVENTS
CHECKLISTTime/Date of Event: 0745 -- Friday, 29 April 1983Event: Breakfast XX Luncheon _____ Dinner _____ Other _____Place: DCI D.R. XX Executive Dining Room _____ Other _____Host: DCI XX DDCI _____ ExDir _____ Other _____In Honor Of: Secretary of DefenseTotal Number of Attendees: 4Sponsoring Component: DCI Charge To: 45005Contact: Room _____Date Reservation Made: 26Apr83 By: MEE
PB OfficerEDR and advised: 26Apr83
DatePlace Cards:
Ordered _____ Received _____ To EDR _____
Date Date DateMenu:
Prepared _____ Distributed To: _____
Date

Cocktails _____

Menu _____ Price _____

DINING ROOM EVENTS

TIME/DAY/DATE: 0745 -- Friday, 29 April 1983

BREAKFAST XX LUNCHEON DINNER

HOST: DCI XX DDCI EX DIR OTHER:

PLACE: DCI D.R. XX EDR OTHER:

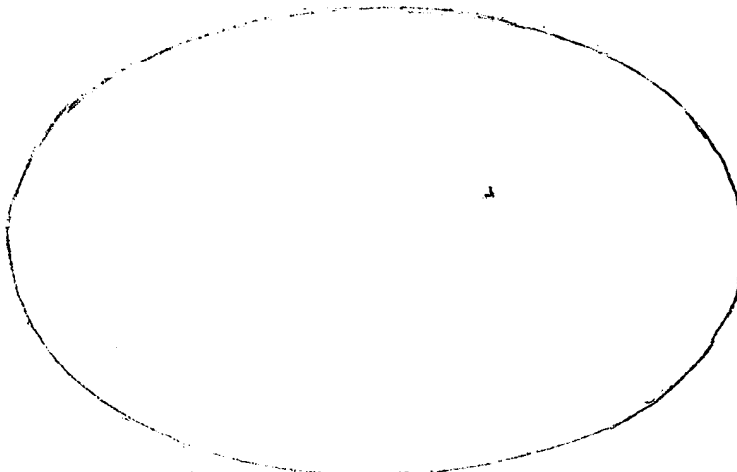
GUEST LIST: Mr. Casey
Mr. McMahon
The Secretary of Defense
The Deputy Secretary of Defense

NO PLACE CARDS -- USE SMALL TABLE

TOTAL: 4

MENU: To be selected at the table

SEATING ARRANGEMENT: (WINDOWS)



PROTOCOL BRANCH
Office of Personnel
Routing Slip

TO:

DCI
DDCI
ExDir
DDA
DDI
DDO
DDS&T
D/Pers
ADDA
ADDI
ADDO
ADDS&T

TO:

DC/BSD/OP
DCI Security
HQS Security Branch
Main Receptionist

REMARKS:

Attached is background material for

☐ Honor and Merit Award Ceremony

☒ Breakfast, DCI Dining Room

In honor of: Secretary of Defense

Date/Time: 0745, Friday, 29 April 1983

NEW RESERVATION

TWO PIECES OF PAPER ATTACHED

PB/BSD/OP

(Date) 26 Apr 83

PROTOCOL BRANCH
Office of Personnel
Routing Slip

TO:

DCI
DDCI
ExDir
DDA
DDI
DDO
DDS&T
D/Pers
ADDA
ADDI
ADDO
ADDS&T

TO:

DC/BSD/OP
DCI Security
HQS Security Branch
Main Receptionist
☒ EDR

REMARKS:

Attached is background material for

☐ Honor and Merit Award Ceremony

☒ Breakfast, DCI Dining Room

In honor of: Secretary of Defense

Date/Time: 0745, Friday, 29 April 1983

NEW RESERVATION

TWO PIECES OF PAPER ATTACHED

PB/BSD/OP

(Date) 26 Apr 83

SECRETDINING ROOM EVENTS
CHECKLIST**THURSDAY, 28**Time/Date of Event: 1230 - Tuesday, 28 April 1983Event: Breakfast _____ Luncheon XX _____ Dinner _____ Other _____** Place: DCI D.R. XX _____ Executive Dining Room _____ Other _____Host: DCI XX _____ DDCI _____ ExDir _____ Other _____25X1 In Honor Of: _____Total Number of Attendees: 8-10Sponsoring Component: EUR _____ Charge To: 42002 _____25X1 Contact: O/C/EUR _____ Room 4 B 4405 Ext: _____25X1 Date Reservation Made: 3/31/83 _____ By: _____25X1 EDR and Advised: 3/31/83 _____
DatePlace Cards:
Orderd 4/20 _____ Received _____ To EDR _____
Date Date Date25X1 Menu: *Change - 20 April*
25X1 Prepared 4/19 _____ Distributed to EDR /DDO/DDI/DDJ/T/EUR
Date Date Date 4/20/8325X1 ** There is a potential conflict on this day; a request for the DCI or DDCI to host lunch
for is in process.**SECRET**

DINING ROOM EVENTS

THURSDAY, 28

TIME/DAY/DATE: 1230 - Tuesday, 28 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____

HOST: DCI XX DDCI _____ EX DIR _____ OTHER: _____

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Casey

Mr. John Stein
Mr. Robert Gates
Mr. R. E. Hineman

NO COCKTAILS

TOTAL: 9

MENU: Melon
Scaloppine of Veal Marsala (light on the sauce)
Fresh Broccoli (with light butter sauce; no cheese)
Tossed Green Salad with Choice of Dressing
White Wine with Meal
Coffee
Vanilla Ice Cream with Creme de Menthe Sauce

SEATING ARRANGEMENT: (WINDOWS)

Mr. Hineman

Mr. Gates

Mr. Stein

Mr. Casey

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DINING ROOM EVENTS
CHECKLISTTime/Date of Event: 1230 - Wednesday, 27 April 1983Event: Breakfast _____ Luncheon XX Dinner _____ Other _____Place: DCI D.R. _____ Executive Dining Room _____ Other O/DCIHost: DCI XX DDCI _____ ExDir _____ Other _____In Honor Of: PFIAB MembersTotal Number of Attendees: 4Sponsoring Component: O/DCI Charge To: 45005

STAT

Contact: _____ Room 7D 60 Ext: _____

STAT

Date Reservation Made: 3/28 By: _____

STAT

EDR and _____ Advised: 3/29 Date _____Place Cards:
Orderd N.A. Received _____ To EDR _____
Date Date Date

STAT

Menu:
Prepared 4/19 Date _____ Distributed to EDR O/DCI 4/20
Date Date

~~** DO NOT AT THIS TIME KNOW PLACE OF LUNCHEON. IT WILL EITHER BE IN THE
DCI DINING ROOM OR IN THE O/DCI. DETERMINATION WILL BE MADE UPON
THE DCI'S RETURN FROM HIS TRIP.~~

STAT

Per Betty, O/DCI, this
lunch can be held
in O/DCI, _____
EDR advised by copy
of this 4/13

DINING ROOM EVENTS

TIME/DAY/DATE: 1230 - Wednesday, 27 April 1983

BREAKFAST _____ LUNCHEON XXX DINNER _____

HOST: DCI XXX DDCI _____ EX DIR _____ OTHER: _____

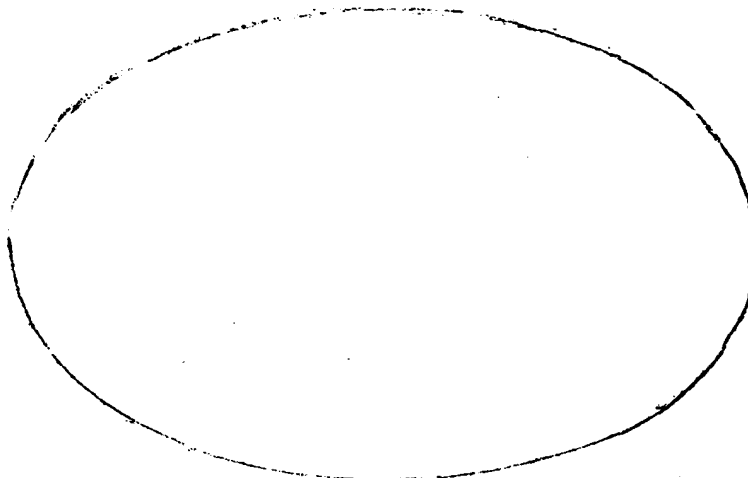
PLACE: DCI D.R. _____ EDR _____ OTHER: O/DCI

GUEST LIST: Mr. Casey
Mrs. Anne Armstrong (guest)
Mr. Leo Cherne (guest)
Mr. Seymour Weiss (guest)

TOTAL: 4

MENU: Tomato Juice
Filet of Sole with Lemon/Butter Sauce
Fresh Asparagus
Tossed Green Salad with Oil & Vinegar Dressing
Iced Tea with Meal
Coffee
Triple Treat Sherbet

SEATING ARRANGEMENT: (WINDOWS)



CONFIDENTIALDINING ROOM EVENTS
CHECKLISTTime/Date of Event: 1200 - Wednesday, 27 April 1983Event: Breakfast _____ Luncheon XX Dinner _____ Other _____Place: DCI D.R. XX Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other Mr. John Stein, DDO

25X1

In Honor Of: Visitors _____Total Number of Attendees: 8-10Sponsoring Component: EA/DDO Charge To: 44008

25X1

Contact: Pat - O/C/EA Room 5D 00 Ext

25X1

Date Reservation Made: 24 March 83 By ficer

25X1

EDR and Advised: 24 March 83 Date Cy to DDOPlace Cards:
Orderd _____ Received 25 Apr To EDR 25 Apr
Date Date Date

25X1

Menu:
Prepared 4/20 Distributed to EDR /DDO/EA
Date Date Date 4/20

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Wednesday, 27 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: John Stein, DDOPLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Stein

25X1

TOTAL: 10

MENU:

Cocktails
Tomato Juice
Chicken Cordon Bleu
Vegetable of the Day
Tossed Green Salad with Choice of Dressing
White Wine with Meal
Coffee/Tea
Melon

25X1

SEATING ARRANGEMENT:

(WINDOWS)

Mr. Stein

Page Denied

Suggested Menu: (Not necessary if DCI is the host)

Cocktails
Juice
Chicken Cordon Bleu
Tossed Green Salad with Choice of Dressing
Vegetable of the Day
White Wine with Meal

Coffee/Tea
Melon

Suggested Seating Arrangement:

(WINDOWS)

Mr. Stein

STAT

DINING ROOM EVENTS CHECKLIST

Date of Event: Wed., 27 April 83

Event: Breakfast ☒ Luncheon ☐ Dinner ☐ Other ☐

Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐

Host: DCI ☐ DDCI ☒ ExDir ☐ Other ☐

Sponsoring Component: C/DOCI

STAT

Contact: V. A. W. Ext Room:

Date Reservation Made: 4/12/83 By: B. P.

PB Officer

STAT

EDR and advised: 4/13/83 Date Cy of attachment to DDCI
4/13

Place Cards:
Ordered N.A. Date Received Date To EDR Date

STAT

Menu:
Prepared N.A. Date Distributed to Cy of attachment to Date 4/20

DCI DINING ROOM

Special Breakfast in DCI Dining Room

On Wednesday, 27 April 83 Time 0730 No. 3

Place Cards No

Cocktails _____

Menu To Be Selected From Menu Price _____

Host DDCI

Charge 45005

Contact

Guests General Faurer (NSA)

By BLP 4/12/83

DINING ROOM EVENTS

00.5 to 00.15
4/13

TIME/DAY/DATE: 0730 - Wednesday, 27 April 1983

BREAKFAST XX LUNCHEON _____ DINNER _____

HOST: DCI _____ DDCI XX EX DIR _____ OTHER: _____

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. McMahon
General Faurer

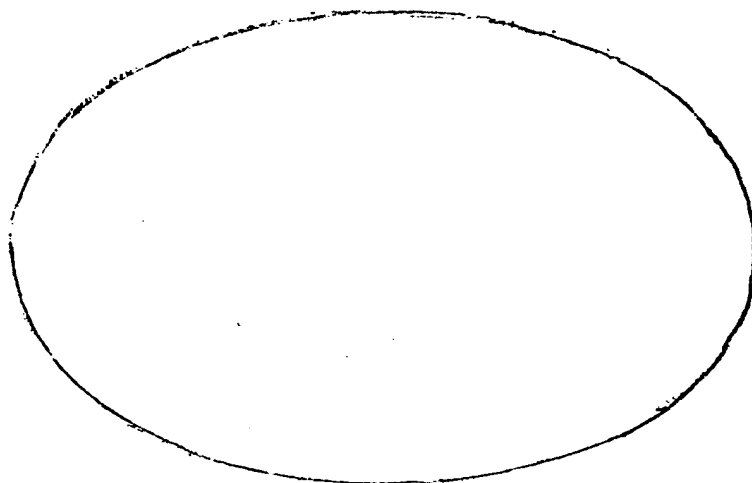
STAT

TOTAL: 3

MENU: To Be Selected from Menu at Table

No Place Cards Required; Small Table to be Used

SEATING ARRANGEMENT: (WINDOWS)



DINING ROOM EVENTS
CHECKLISTDate of Event: Monday, 25 April 1983Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐Host: DCI ☐ DDCI ☒ ExDir ☐ Other ☐Sponsoring Component: C/ENRContact: [Redacted] Ex [Redacted] Room: Date Reservation Made: 3/1/83 By: [Signature]

PB Officer

EDR and [Redacted] advised: 3/8/83
Date

Place Cards:

Ordered 4/13
DateReceived
DateTo EDR 22 April
DateMenu: Rec'd 3/27Prepared 4/19
DateDistributed to EDR [Redacted]100-1/100/ENR
te 4/20

CONFIDENTIAL**DINING ROOM EVENTS**

TIME/DAY/DATE: 1230 - Monday, 25 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI XX EX DIR _____ OTHER: _____PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. McMahon

Mr. Stein

NO COCKTAILS

TOTAL: 8**MENU:**Fresh Fruit Cocktail (do not use canned fruit cocktail)

Delmonico Steak (small)

Buttered Carrots

Tossed Green Salad with Choice of Dressing

Rose Wine with Meal

Coffee

Sherbet

SEATING ARRANGEMENT:

(WINDOWS)

Mr. Stein

Mr. McMahon

CONFIDENTIAL

DCI DINING ROOM

Special Luncheon in DCI Dining Room

Date Monday, 25 April 83 **Time** 1230 **No.** 8

Place Cards Yes

Cocktails _____

Menu _____ **Price** _____

Host DDCI

Charge 42002

Contact Nancy **Ext.**

Guests Foreigner

By _____

STAT
SIAI

**MEMORANDUM
OF CALL**

TO:

Barbara

☒ YOU WERE CALLED BY—

☐ YOU WERE VISITED BY—

Nancy

OF (Organization)

☒ PLEASE CALL →

PHONE NO.
CODE/EXT.

[Blank]

☐ FTS

☐ WILL CALL AGAIN

☐ IS WAITING TO SEE YOU

☐ RETURNED YOUR CALL

☐ WISHES AN APPOINTMENT

MESSAGE

*Needs Exec. Dining Room
on 25 April - DDCI will
be hosting a luncheon
at 12:30. Please call
back to confirm.*

RECEIVED BY

DATE

[Signature]

03/01

63-
★U

STANDARD FORM 63 (Rev. 8-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.6

ROUTINE AND TRANSMITTAL SLIP

Date

15 Mar

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. EUR/NOR

WO

18

2. OC/EUR nancy

alc

3. Protocol

als

3/23

4.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Cy to Charlotte for place cards 3/24

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

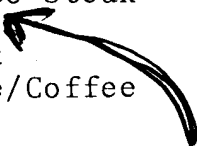
5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

Page Denied

Suggested Menu: (Not necessary if DCI is the host)

Chilled Fruit Cup
Delmonico Steak
Salad
Sherbert
Red Wine/Coffee

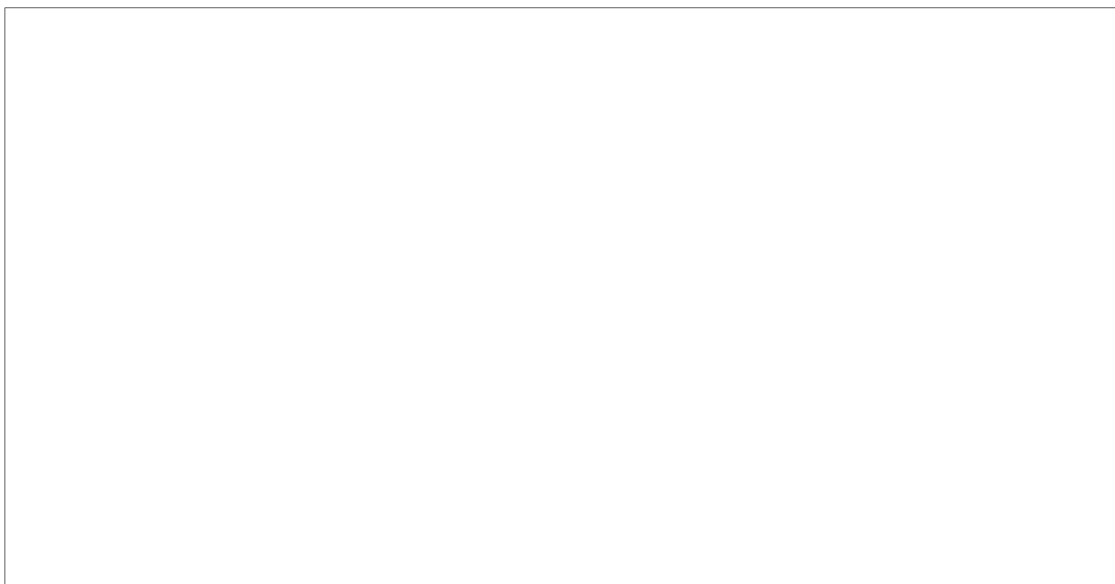


Suggested Seating Arrangement:

(WINDOWS)

DDCI

STAT



MEMORANDUM FOR:

Place cards
ordered for
 Luncheon
(25 April)

Date 13 April 1983

STAT

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DCI DINING . JOM

Special Luncheon in DCI Dining Room

Date Friday, 22 April 83 **Time** 1200 **No.** _____

Place Cards _____

Cocktails _____

Menu _____ **Price** _____

Host Mr. Stein or Mr. George

Charge 34298

Contact Linda, AF Div.

Guests _____

By BLP 3/14/83

STAT
STAT

DINING ROOM EVENTS CHECKLIST

Date of Event: Thursday 21 April 53

Event: Breakfast X Luncheon Dinner Other

Place: DCI D.R. X Executive Dining Room X Other

Host: DCI X DDCI ExDir Other

Sponsoring Component: OEXA For: SSCI

Contact: Michelle Ext: Room:

Date Reservation Made: By: BUP

PB Officer

EDR and advised: yes
Date

Place Cards:
Ordered 4/13 Received To EDR
Date Date Date

Menu:
Prepared ~~4/13~~ Distributed to
Date Date

Note: If this lunch is NOT held in DCI D.R.,
AF would like to have it 22 April lunch changed
to 21 April.

DCI NO DDCI

Checked table 4/21 BUP

DINING ROOM EVENTS

TIME/DAY/DATE: 0800 - Thursday, 21 April 1983

BREAKFAST XX LUNCHEON _____ DINNER _____

HOST: DCI XX DDCI _____ EX DIR _____ OTHER: _____

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Casey
Senator Jackson
Senator Garn
Senator Chafee
Senator Lugar
Mr. Gates

STAT

TOTAL: 7

MENU: To Be Selected from Menus at Table

SEATING ARRANGEMENT: (WINDOWS)

Senator Lugar

Senator Chafee

Mr. Gates

Senator Jackson

Mr. Casey

Senator Garn

Page Denied

SSCI Breakfast

Thursday, 21 April 1983

DCI Dining Room

(DCI, DDI, D/OEXA)

Henry M. Jackson

Jake Garn

John Chafee

Richard G. Lugar

~~Joseph R. Biden~~

DCI DININ ROOM

Special Breakfast in DCI D.R. or EDR

Date Thursday, 21 April 83 Time 0800-0900 No.

Place Cards

Cocktails

Menu Price

Host DCI

Charge 10999

Contact Michelle, OEXA Ext

Guests SSCI

By BLP 3/8/83

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SECRETDINING ROOM EVENTS
CHECKLISTTime/Date of Event: ³⁰~~1200~~ - Thursday, 21 April 1983Event: Breakfast _____ Luncheon XXX Dinner _____ Other _____Place: DCI D.R. XXX Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other C/AF _____In Honor Of: Visitors _____Total Number of Attendees: 6-8Sponsoring Component: AF Division Charge To: 34298Contact: Linda, O/C/AF Room 3C43 Ext: Date Reservation Made: 24 March 83 By: ficer _____EDR and advised: 25 March 83
DatePlace Cards: To Be
Orderd (Provided by AF) Received 4/14 To EDR 4/15
Date Date DateMenu: Prepared 4/14 Distributed to EDR 4/15
Date Date DateRevised copy to EDR 4/19
to C/AF 4/19Charleen checked table
4/21**SECRET**

~~CONFIDENTIAL~~

DINING ROOM EVENTS

TIME/DAY/DATE: 1230 - Thursday, 21 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: C/AF _____PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST:

TOTAL: 9

MENU:

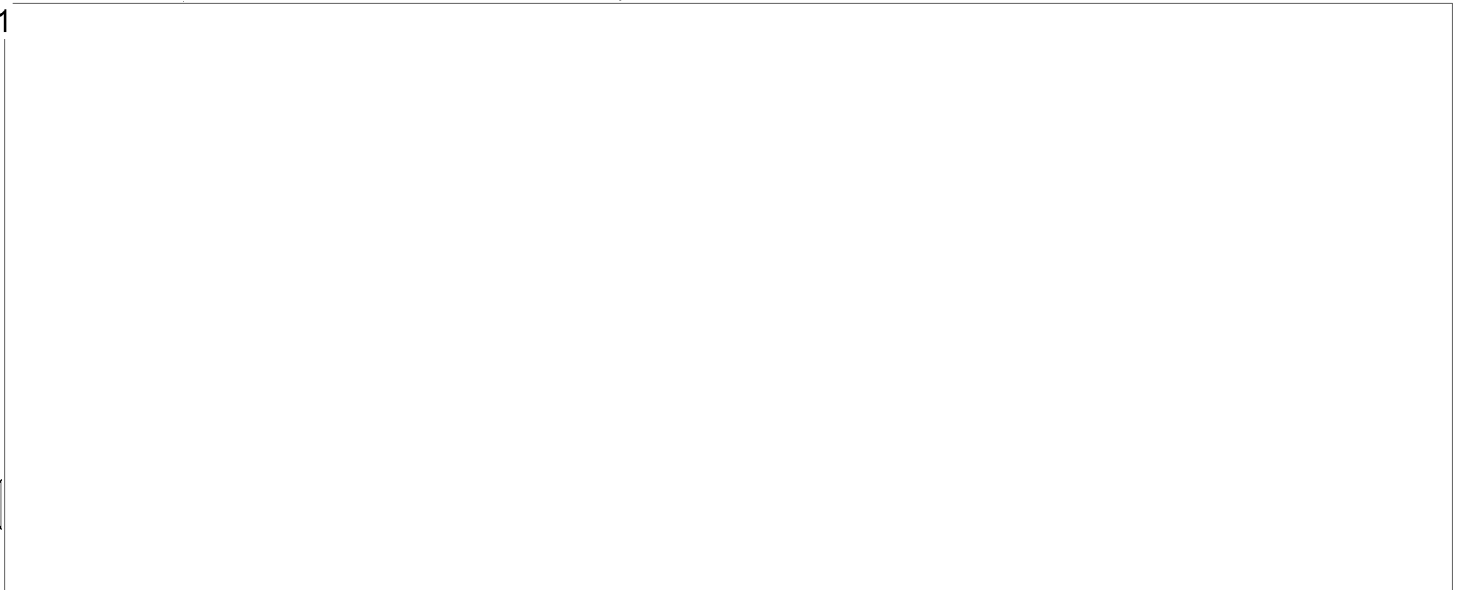
Cocktails
Tomato Juice
Large Filet Mignon (with Mushroom Sauce served separately)
Vegetable of the Day
Tossed Green Salad with Choice of Dressing
Rose Wine with Meal
Coffee
Chocolate Sundae

SEATING ARRANGEMENT: (WINDOWS)

~~CONFIDENTIAL~~

CONFIDENTIAL**DINING ROOM EVENTS****TIME/DAY/DATE:** 1230 - Thursday, 21 April 1983**BREAKFAST** _____ **LUNCHEON** XX **DINNER** _____**HOST:** DCI _____ DDCI _____ EX DIR _____ OTHER: C/AF**PLACE:** DCI D.R. XX EDR _____ OTHER: _____**GUEST LIST:****TOTAL:** 9**MENU:**

Cocktails
Tomato Juice
Large Filet Mignon (with Mushroom Sauce served separately)
Vegetable of the Day
Tossed Green Salad with Choice of Dressing
Rose Wine with Meal
Coffee
Chocolate Sundae

SEATING ARRANGEMENT: (WINDOWS)**CONFIDENTIAL**

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DINING ROOM EVENTS CHECKLIST

ILLEGIB

Date of Event: Thursday, 21 Aug - 7 83 1230 -

Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐

Place: DCI D.R. ☐ Executive Dining Room ☒ Other ☐

Host: DCI ☐ DDCI ☐ ExDir ☒ Other ☐

Sponsoring Component: OTE

STAT

Contact: Peggy Ext: ☐ Room: ☐

Date Reservation Made: 3/9 By: BP
PB Officer

STAT

EDR and ☐ advised: 3/10
Date

STAT

Place Cards: OTE will
Ordered ☐ Received ☐ To EDR ☐
Date Date Date

STAT

Menu: Prepared by OTE Distributed to EDR ☐ 4/6
Date Date

Setting arrangement to EDR from OTE
4/13

Charles checked table 4/21

DCI DINING ROOM

Special Luncheon in EDR

Date Thursday, 21 April 83 Time 1230-1400 No. 44

Place Cards Yes

Cocktails _____

Menu _____ Price _____

Host ~~XXXXXXXXXXXXXXXXXXXX~~ Ex Dir _____

Charge 50971

STAT contact [redacted] n Peggy A Ex [redacted]

Guests Executive Seminar in National and International Affairs

* Advise Peggy re place cards - white - folded lengthwise

STAT * per [redacted] (after Peggy called her) 3/12

By BLP 3/9/83

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

1036 C of C

EXTENSION

NO.

DATE

28 March 83

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Protocol Officer

2. 7E31 Hqs.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Per our telephone conversation, attached is the list of individuals who will be attending the luncheon for the Executive Seminar in National and International Affairs.

Please let me know how you want to handle this luncheon.

Thank you

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GOVERNMENT PRINTING OFFICE 1980-320-164

PREVIOUS EDITION USABLE

UNITED STATES GOVERNMENT

2-Way Memo

Subject: Luncheon in Executive Dining Room
21 April 1983

INSTRUCTIONS

Use routing symbols whenever possible.

SENDER (Originator of message):

Use brief, informal language.

Conserve space.

Forward original and one copy.

RECEIVER (Replier to message):

Reply below the message, keep one copy, return one copy.

STAT
To :
STAT

Protocol Officer

DATE OF MESSAGE

3/31/83

ROUTING SYMBOL

OTE/PD/SP

Special Programs *Asst.*

INITIAL MESSAGE

FOLD

The following is the menu for the upcoming luncheon for the Executive Seminar in National and International Affairs on Thursday, 21 April 83, from 12:30-2:00;

Fruit cup
Salad (oil & vinegar)
vegetable (veg. of the day)
Chicken breast in wine/sauce
rolls & butter
coffee and tea
sherbert
Ice tea

Thanks

REPLY MESSAGE

DATE OF REPLY

ROUTING SYMBOL

SIGNATURE OF REPLIER

TITLE OF REPLIER

Page Denied

DINING ROOM EVENTS CHECKLIST

Date of Event: Wednesday, 20 April 83

Event: Breakfast X Luncheon _____ Dinner _____ Other _____

Place: DCI D.R. X ^{or} Executive Dining Room X Other _____

Host: DCI X DDCI _____ ExDir _____ Other _____

Sponsoring Component: OEXA For: HPS CI

STAT Contact: M. Jelle Ext: Room: _____

Date Reservation Made: _____ By: B. J.
PB Officer

STAT EDR and advised: yes
Date

Place Cards:
Ordered 4/13 Received 4/18 To EDR _____
Date Date Date

STAT Menu:
Prepared N.A. Seating, Distributed to EDR (left in D.R. evening 4/19)
Date Date Date
DCI/DDCI/OEXA 4/19/83

Checked table 4/20

MEMORANDUM FOR:

Barbara

*Place cards ordered for
SSCI & HPSCI
on 13 April 1983*

Date

13 April 1983

DINING ROOM EVENTS

TIME/DAY/DATE: 0800 - Wednesday, 20 April 1983

BREAKFAST XX LUNCHEON _____ DINNER _____HOST: DCI XX DDCI _____ EX DIR _____ OTHER: _____PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Casey, host
 Mr. McMahon, co-host
 Representative Robert H. Michel
 Representative G. William Whitehurst
 Representative J. Kenneth Robinson
 Representative C. W. Bill Young
 Representative Bob Stump
 Representative Dave McCurdy

TOTAL: 9

MENU: To Be Selected from Menu at Table

SEATING ARRANGEMENT: (WINDOWS)

~~Mr. McMahon~~

Mr. Whitehurst

Mr. Young

Mr. McCurdy

Mr. Stump



Mr. Robinson

Mr. Michel

Mr. Casey

STAT

[Redacted]		
2E31 HQS		
REMARKS:		
Pls call when you receive this and I will explain! Thanks		
FROM: <i>M</i>		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED

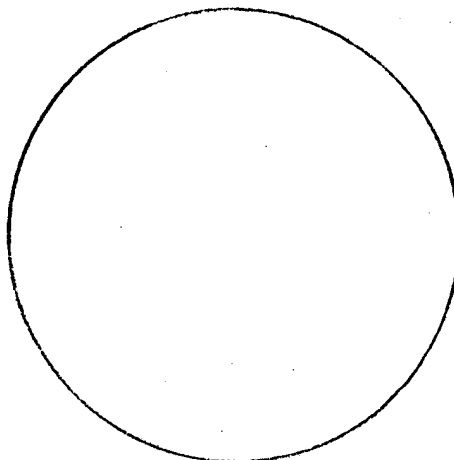
Page Denied

 Suggested Menu: (Not necessary if DCI is the host)

4/A

Suggested Seating Arrangement:

(WINDOWS)



DCI DINING ROOM

Special Breakfast in DCI D.R. or E.D.R.

Date Wednesday, 20 Apr 83 Time 0800-0900 No.

Place Cards Y

Cocktails

Menu Price

Host DCI

Charge 40.00

Contact Michelle Ext.

Guests HP/CI

By BLP 2/2/83

STAT

Page Denied

Next 2 Page(s) In Document Denied

SECRET

DINING ROOM EVENTS
CHECKLISTDate of Event: Tuesday, 19 April 1983Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐Host: DCI ☒ DDCI ☐ ExDir ☐ Other ☐Sponsoring Component: DDI/CPAS For: Contact: Room: Date Reservation Made: 3/1 By: BUP
PB OfficerEDR and advised: 3/2
DatePlace Cards:
Ordered 4/14 Received To EDR
Date Date DateMenu:
Prepared 4/14 Distributed to EDR /DDI/DDO/CPAS
Date Date Date

Table checked by Charles & BUP

SECRET

DCI DINING ROOM

Special Luncheon in DCI Dining Room

Date Tuesday, 19 April 83 Time 1200 No.

Place Cards Yes

Cocktails

Menu Price

Host DCI or DDCI

Charge 13408

Contact Ext.

Guests Foreign visitors

NOTE: This has not yet been confirmed on DCI or
DDCI calendar.

By 1 Mar 83

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 19 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI XX DDCI _____ EX DIR _____ OTHER: _____PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Casey

Mr. John Stein
Mr. Robert Gates

NO COCKTAILS

TOTAL: 9

MENU:

Tomato Juice
Baked Breast of Chicken
Steamed Wild Rice
Spinach Vinaigrette
White Wine with Meal
Coffee
Papaya

SEATING ARRANGEMENT: (WINDOWS)

Mr. Casey

CONFIDENTIAL

Approved For Release 2009/04/14 : CIA-RDP85-01218R000100030001-4

TRANSMITTAL SLIP		DATE 7 April 1983
TO:		OP
ROOM NO. 7E31	BUILDING Hq.	
MARKS: Please let me know if this is/is not sufficient. Thanks,		
FROM		
ROOM NO. 7G50	BUILDING Hq.	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

Approved For Release 2009/04/14 : CIA-RDP85-01218R000100030001-4

Page Denied

CONFIDENTIAL

DINING ROOM EVENTS
CHECKLISTTime/Date of Event: 1200 - Friday, 15 April 1983Event: Breakfast _____ Luncheon XX _____ Dinner _____ Other _____Place: DCI D.R. XX _____ Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other Robert Gates, DDI25X1 In Honor Of: _____

Total Number of Attendees: _____

Sponsoring Component: CPAS/DDI Charge To: 4320825X1 Contact: Room 7G 50 Ext: 25X1 Date Reservation Made: 3/24/83 By: 25X1 EDR and Advised: 3/24/83 cy to DDI 3/25Place Cards:
Orderd _____ Date _____ Received from ILS/CPAS 4/12 To EDR 4/12
Date Date Date25X1 Menu:
Prepared 4/11 Distributed to EDR /DDI & ILS
Date

Table checked by Charlene & Sharon
4/15

CONFIDENTIAL

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Friday, 15 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____

25X1 HOST: DCI _____ DDCI _____ EX DIR _____ OTHER _____ EA/DDI _____

25X1 PLACE: DCI D.R. XX EDR _____ OTHER: _____

25X1 GUEST LIST

Mr. R. E. Hineman
Mr. Wayne Boring

TOTAL: 8

MENU:

Cocktails
Tomato Juice
Veal Cordon Bleu
String Beans
Baked Potato
Tossed Green Salad
White Wine with Meal
Coffee or Tea
Sherbet

SEATING ARRANGEMENT: (WINDOWS)

25X1 Mr. Boring

25X1 Mr. Hineman

CONFIDENTIAL

FOR OFFICIAL USE ONLY



STAT

Luncheon for:

[Redacted]

Date: 15 April 1983

Place: DCI Dining Room - 1200 hours

Menu: Cocktails before lunch

White wine with lunch

veal
tomato juice
cordon bleu
string beans
baked potato

salad

sherbert

coffee/tea



STAT

Host:
Guests:

[Redacted]

Wayne Boring, D/OSWR
Evan Hineman, D/DDS&T

STAT

STAT

[Redacted]

STAT

[Redacted]

has been designated to host the
Luncheon for Mr. Gates).



STAT

Coordination:

[Redacted]

FOR OFFICIAL USE ONLY

CONFIDENTIAL**DINING ROOM EVENTS
CHECKLIST**Time/Date of Event: 1200 - Friday, 15 April 1983Event: Breakfast _____ Luncheon XX Dinner _____ Other _____Place: DCI D.R. XX Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other Robert Gates, DDI25X1 In Honor Of: _____

Total Number of Attendees: _____

Sponsoring Component: CPAS/DDI Charge To: 4320825X1 Contact: Room 7G 50 Ext: 25X1 Date Reservation Made: 3/24/83 By: 25X1 EDR and Advised: 3/24/83
Date _____ PB OfficerII Place Cards:
Orderd _____ Date _____ Received _____ Date _____ To EDR _____ Date _____Menu:
Prepared _____ Date _____ Distributed to _____ Date _____**CONFIDENTIAL**

CONFIDENTIAL**DINING ROOM EVENTS
CHECKLIST**Time/Date of Event: 1200 - Friday, 15 April 1983Event: Breakfast _____ Luncheon XX Dinner _____ Other _____Place: DCI D.R. XX Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other Robert Gates, DDI25X1 In Honor Of:

Total Number of Attendees: _____

Sponsoring Component: CPAS/DDI Charge To: 4320825X1 Contact: Room 7G 50 Ext 25X1 Date Reservation Made: 3/24/83 By: Officer25X1 EDR and Advised: 3/24/83
Date _____C Place Cards:
Orderd _____ Date _____ Received _____ Date _____ To EDR _____ Date _____Menu:
Prepared _____ Date _____ Distributed to _____ Date _____**CONFIDENTIAL**

SECRET

DINING ROOM EVENTS
CHECKLISTTime/Date of Event: 1200 - Thursday, 14 April 1983Event: Breakfast _____ Luncheon XX Dinner _____ Other _____Place: DCI D.R. XX Executive Dining Room _____ Other _____Host: DCI _____ DDCI _____ ExDir _____ Other Mr. Robert Gates ^{Richard Verr} ADDI ~~ADDI~~ ****25X1 In Honor Of: Total Number of Attendees: 8-10Sponsoring Component: DDI Charge To: 4320825X1 Contact: Room 1085 Ext: Date Reservation Made: 3/18 By: BLP25X1 EDR and Advised: 3/18 PB Officer Cy to DDI 3/25Place Cards:
Orderd _____ Date _____ Received ^{From 125/CMS} 4/12 Date _____ To EDR 4/12 Date _____25X1 Menu:
Prepared 4/11 Date _____ Distributed to ED /ADDI/ADDI/ILS/REU
NIO/WE

**** This luncheon originally was to be hosted by the DDCI; all other details remain the same.

Table checked by Charlotte
4/14

SECRET

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Thursday, 14 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____

HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: Richard Kerr, ADDI

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Kerr

Mr. Clair George

Mr. Kovner, NIO/WE

TOTAL: 10

MENU: Cocktails (Port Wine for Guest of Honor)

Tomato Juice
Filet Mignon
String Beans
Baked Potato
Tossed Salad
Red Wine with Meal
Coffee/Tea
Fruit Cup

SEATING ARRANGEMENT: (WINDOWS)

Mr. George

Mr. Kovner

Mr. Kerr

Page Denied

DCI DINING ROOM

Special Luncheon in DCI D. R.

Date Thursday, 14 Apr 83 Time 1200 No. 8-10

Place Cards Yes

Cocktails _____

Menu _____ Price _____

Host (T) DDCI

Charge 43208

Contact _____ Ext. _____

Guests Foreign visitors _____

By BLP 3/18/83

DINING ROOM EVENTS CHECKLIST

Date of Event: Tuesday, 12 April 1983

Event: Breakfast Luncheon X Dinner Other

Place: DCI D.R. X Executive Dining Room Other

Host: DCI DDCI ExDir Other

Sponsoring Component: EUR

Contact: Nancy Ext Room: 4B4405

Date Reservation Made: 3/1 By: Alp
PB Officer

EDR an dvised: 3/2
Date

Place Cards: (EUR will provide)
Ordered N.A. Received To EDR
Date Date Date

Menu: Rec'd from EUR
Prepared 3/23 Distributed to EDR 3/24
Date Date Date

To C/EUR 4/8

checked D.R.

DCI DINING ROOM

Special Luncheon in DCI Dining Room

☐ Date Tuesday, 12 April 83 Time 1200 No. 8

Place Cards Sponsor will provide

Cocktails _____

Menu _____

Price _____

Host

C/EUR

Charge 42002

Contact Nancy

Ext.

Guests Foreign

By _____

SECRET

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 12 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____

HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: C/EUR

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST:

TOTAL: 8

MENU: Chilled Fruit Cup
Delmonico Steak
Salad
Red Wine
Coffee
Sherbet

SEATING ARRANGEMENT: (WINDOWS)

ROUTING AND TRANSMITTAL SLIP

Date

15 Mar

TO: (Name, office symbol, room number, building, Agency/Post)

Initials

Date

EUR/NOR

M

21 MAR

2.

3. OC/EUR nancy

nk

4. Protocol

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

Page Denied

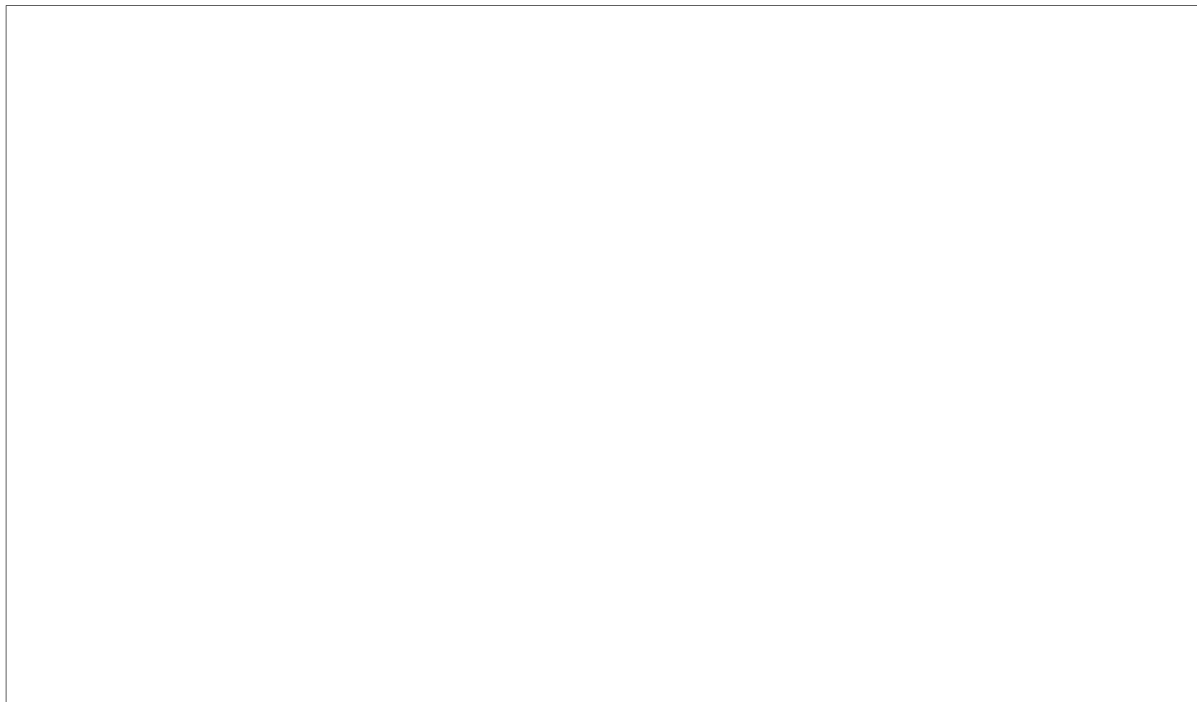
 Suggested Menu: (Not necessary if DCI is the host)

Chilled Fruit Cup
Delmonico Steak
Salad
Sherbet
Red Wine and Coffee

Suggested Seating Arrangement:

(WINDOWS)

STAT



SECRET

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 12 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____

HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: C/EUR

PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST:

TOTAL: 8

MENU:

Chilled Fruit Cup
Delmonico Steak
Salad
Red Wine
Coffee
Sherbet

SEATING ARRANGEMENT:

~~(WINDOWS)~~

REVISED
SEATING

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 12 April 1983

BREAKFAST _____ LUNCHEON _____ DINNER _____

HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: _____

PLACE: DCI D.R. _____ EDR _____ OTHER: _____

GUEST LIST:

TOTAL: _____

MENU:

SEATING ARRANGEMENT:

(WINDOWS)

STAT

DINING ROOM EVENTS CHECKLIST

Date of Event: Monday, 11 April 83 - 1200

Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐

Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐

Host: DCI ☐ DDCI ☒ ExDir ☐ Other ☐

Sponsoring Component: EUR

Contact: Nancy Ext: Room:

Date Reservation Made: 3/15 By: BVP
PB Officer

STAT EDR and ☐ advised: 3/15
Date

Place Cards:
Ordered 4/6 Received 4/8 To EDR 4/11
Date Date Date

STAT Menu:
Prepared 4/8 Distributed to EDR ☐ DDCI/EUR
Date Date Date
DOO 4/8 4/8

Table checked 4/11

DCI DINING OM

Special Luncheon in DCI D. R.

Date Monday, 11 April 83 Time 1200 No. 8-10

Place Cards Yes

Cocktails _____

Menu _____ Price _____

Host DDCI

Charge 42002

Contact Nancy Ext.

Guests Foreign visitors

By BLP 3/15/83

STAT
STAT

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY, ¹²³⁰~~1200~~ - Monday, 11 April 1983BREAKFAST _____ LUNCHEON XX DINNER _____HOST: ~~DDCI~~ DDCI XX EX DIR _____ OTHER: _____PLACE: ~~DDCI~~ DDCI XX EDR _____ OTHER: _____

GUEST LIST: Mr. McMahon

25X1

Mr. Stein

25X1

NO COCKTAILS

TOTAL: 9

MENU:

Tomato Juice
Veal Almondine
Green Peas with Pearl Onions
Marinated Asparagus Salad
White Wine with Meal
Coffee or Tea
Butter Pecan Ice Cream

SEATING ARRANGEMENT: (WINDOWS)

Mr. Stein

25X1

LUNCHEON DATE: 11 April 1983 - DCI Dining Room - 1200

HOST: DDCI

GUEST LIST:

Mr. Stein

MENU:

~~Tomato Juice~~
~~Soup du Jour~~
Roast Loin of Pork with spiced Apple Rings
~~Spiced Apple Rings~~
Green Peas w/Pearl Onions
Marinated Asparagus Salad
~~Rolls, butter~~
White wine
Coffee, tea
~~Pecan Pie~~ Pecan Ice Cream
~~Butter~~

Call Joyce

Page Denied

ROUTING AND TRANSMITTAL SLIP

Date

15 Mar

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

EUR/F

2.

3. OC/EUR nancy

4. Protocol

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

STAT

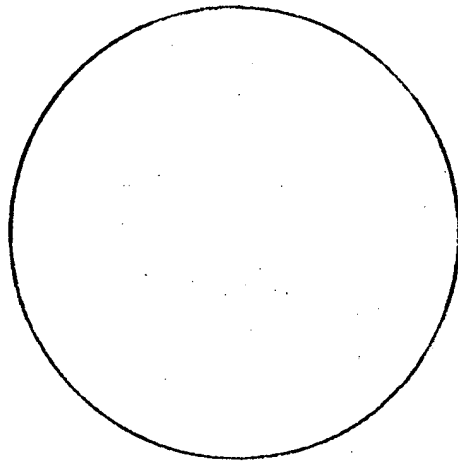
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Suggested Menu: (Not necessary if DCI is the host)

Suggested Seating Arrangement:

(WINDOWS)



LUNCHEON DATE: 11 April 1983 - DCI Dining Room - 1200

HOST: DDCI

GUEST LIST:

Mr. Stein

MENU:

Soup du Jour
Roast Loin of Pork
Spiced Apple Rings
Green Peas w/Pearl Onions
Marinated Asparagus Salad ?
Rolls, butter
White wine
Coffee, tea
~~Pecan Pie~~ or Pecan Ice Cream

place cards - Q15
place cards ordered 4-7-83
order all -

DINING ROOM EVENTS
CHECKLISTDate of Event: Thursday, 7 April 83Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐Host: DCI ☐ DDCI ☒ ExDir ☐ Other ☐Sponsoring Component: EURContact: Room: Date Reservation Made: 3/9 By: BUP
PB OfficerEDR and advised: 3/10
DatePlace Cards:
Ordered 3/31 Received 4/5 To EDR 4/1
Date Date DateMenu:
Prepared 3/31 Distributed to EDR /DDCE/EUR/000
Date e 3/31

Table checked 4/7

DCI DINING ROOM

Special Luncheon in DCI Dining Room

Date Thursday, 7 April 83 Time 1200 No. 4-8

Place Cards Yes

Cocktails _____

Menu _____ Price _____

Host DDCI

Charge 42002

Contact

Guests Foreign visitors

By RLP 3/9/83

STAT
STAT

SECRET**DINING ROOM EVENTS**

TIME/DAY/DATE: 1200 - Thursday, 7 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI XX EX DIR _____ OTHER: _____PLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. John McMahon

Mr. John Stein

TOTAL: 8

MENU: Cream of Shrimp Soup
Broiled Swordfish Steak
Broccoli with Butter Sauce (light sauce)
Tossed Green Salad with Choice of Dressing
White Wine with Meal
Coffee
Fresh Fruit Cup

SEATING ARRANGEMENT: (WINDOWS)

Mr. Stein

Mr. McMahon

☐ UNCLASSIFIED

☐ INTERNAL
USE ONLY

☐ CONFIDENTIAL

☐ SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed Guestlist and Menu for DDCI Hosted Lunch for [redacted]

FROM:

EXTENSION

NO.

DATE

30 March 83

TO: (C
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DC/EU

30/3/83

Rab

2.

C/EUR

30

ys

3.

C/EUR

ff

4.

C/EUR

Call for handcarry
to Protocol

5.

Protocol Branch

6.

7E-31 Hqs

8.

9.

10.

11.

12.

13.

14.

15.

☐ SECRET

☐ CONFIDENTIAL

☐ INTERNAL
USE ONLY

☐ UNCLASSIFIED

Page Denied

Suggested Menu: (Not necessary if DCI is the host)

~~Cocktails~~/White Wine
Fish #1 - Juice/Fruit Cup or Soup *Cream of Shrimp*
Broiled Swordfish Steak Maitre d'Hotel
French Fried Potatoes
Carrots Vichy
Cole Slaw
Beverage and dessert

Suggested Seating Arrangement:

(WINDOWS)

Mr. McMahon

Mr. Stein

STAT

STAT

STAT

DINING ROOM EVENTS CHECKLIST

Date of Event: Tuesday 5 April 83 - 1200

Event: Breakfast ☐ Luncheon ☒ Dinner ☐ Other ☐

Place: DCI D.R. ☒ Executive Dining Room ☐ Other ☐

Host: DCI ☐ DDCI ☐ ExDir ☐ Other ☐ DDO

Sponsoring Component: EUR

STAT

Contact: Nancy Ext ☐ Room: ☐

Date Reservation Made: 3/15 By: BUP
PB Officer

STAT

EDR and ☐ advised: 3/15
Date

Place Cards: EUR will

Ordered 8 Nov 82 Received 4/4 To EDR 4/4
Date Date Date

STAT

Menu: Prepared 3/31 Distributed to ED ☐ /DDO/ 3/31
Date Date Date

EUR

Checked table 4/5

DCI DINING ROOM

Special Luncheon in DCI Dining Room

Date Tuesday, 5 April 83 Time 1200 No. 8-10

Place Cards Yes

Cocktails _____

Menu _____ Price _____

Host ~~Unknown at present~~ DDO

Charge 42002

Contact Nancy

Ext.

Guests Foreign visitors

By BLP 3/15/83

SECRET

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 5 April 1983

BREAKFAST _____ LUNCHEON XX DINNER _____HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: Mr. John Stein, DDOPLACE: DCI D.R. XX EDR _____ OTHER: _____

GUEST LIST: Mr. Stein

No Dietary Restrictions; no alcohol prohibitions. TOTAL: 9

MENU:

Tomato Juice
Lamb Chops with Mint Sauce
Fresh Asparagus
Tossed Green Salad with Choice of Dressing
Rose Wine with Meal (Foreign guests may prefer beer; offer choice)
Coffee
Triple Treat Sherbet

SEATING ARRANGEMENT: (WINDOWS)

Mr. Stein

SECRET**DINING ROOM EVENTS**

TIME/DAY/DATE: 1200 - Tuesday, 5 April 1983

BREAKFAST _____ LUNCHEON _____ XX _____ DINNER _____

HOST: DCI _____ DDCI _____ EX DIR _____ OTHER: Mr. John Stein, DDO

PLACE: DCI D.R. XX _____ EDR _____ OTHER: _____

GUEST LIST: Mr. Stein

No Dietary Restrictions; no alcohol prohibitions. TOTAL: 9

MENU:

Tomato Juice
Lamb Chops with Mint Sauce
Fresh Asparagus
Tossed Green Salad with Choice of Dressing
Rose Wine with Meal (Foreign guests may prefer beer; offer choice)
Coffee
Triple Treat Sherbet

SEATING ARRANGEMENT: (WINDOWS)

Mr. Stein

Page Denied

Suggested Menu: (Not necessary if DCI is the host)

TOMATO JUICE
LAMB CHOPS WITH MINT SAUCE
FRESH ASPARAGUS
SALAD, TOSSED WITH CHOICE OF
TRIPLE-TREAT SHERBERT DRESSING
BEER OR ROSEWINE WITH MEAL

Suggested Seating Arrangement:

(WINDOWS)

STAT

